



# **Town of Interlachen**

## **TENTATIVE Budget**

### **Fiscal Year 2025-2026**

**General Fund**

**Water Enterprise Fund**

**Cemetery Enterprise Fund**

General  
Fund

General Fund		
UnRestricted Revenues		
General Ledger	Item Description	Proposed Budget FY 25/26
311.000	Ad Valorem Taxes - Rolled-Back Rate: 6.9018%	607,414.00
315.000	Communication Service Tax	90,000.00
369.101	Charge for Services	5,000.00
323.100	Electric Franchise Fee	95,000.00
314.100	Electric Utility Tax	95,000.00
382.300	Estimated Fund Balance Carry Forward	3,896,293.00
351.000	Fines & Forfeitures	3,000.00
314.700	Fuel, Oil & Gas Tax	7,000.00
334.200	Code Enforcement Fines & Liens	500.00
361.000	Interest Income	20,000.00
361.100	Interest Income - B.P.P.	5,000.00
335.150	Alcoholic Beverage License	800.00
369.000	Miscellaneous Unrestricted Revenue	500.00
335.140	Mobile Home License Tax	1,500.00
335.180	Sales Tax	60,000.00
335.120	State Revenue Sharing	40,000.00
382.100	Cemetery Enterprise Fund - Transfers	250.00
382.200	Water Enterprise Fund - Transfers	8,500.00
	<b>TOTAL UnRestricted Revenues</b>	<b>4,935,757.00</b>

General Fund		
Restricted Revenues		
General Ledger	Item Description	Proposed Budget FY 25/26
369.100	Christmas Celebration Revenue	500.00
334.954	CDBG (23DB-N12)	650,000.00
312.630	Discretionary Sales Tax	125,000.00
334.490	FDOT SCOP FY27 S. Francis St Roadway Improv.	1,183,400.00
334.492	FDOT SCOP FY27 Long Ave & North St Improv.	478,200.00
380.100	D.O.T. Street Light Maintenance	30,266.00
380.000	D.O.T. Traffic Signal Reimbursement	10,645.00
382.400	<b>Estimated Fund Balance Carry Forward</b>	<b>530,292.00</b>
312.410	Local Option Gas Tax (County Six Cent) (1)	35,000.00
369.200	Miscellaneous Restricted Revenue	100.00
335.190	Motor Fuel Tax (State 8th Cent)	10,000.00
312.420	New Local Option Gas Tax	23,000.00
359.000	Police Academy Fees	200.00
312.430	Special Fuel Tax (SRS .01%)	40.00
335.160	Sales Tax - Independ. Day Booths	10.00
369.900	Special Events	1,000.00
334.967	FDLE JAG Grant FY24-25	22,000.00
369.901	Independence Day Revenue	1,000.00
334.968	FDLE JAG Grant Essential Equip - Field Technology Upgrade	22,725.00
334.901	Community Technical Assistance Grant	75,000.00
	<b>TOTAL RESTRICTED REVENUES</b>	<b>3,198,378.00</b>
	<b>TOTAL RESTRICTED &amp; UNRESTRICTED REVENUES</b>	<b>8,134,135.00</b>



General Fund		
Mayor/Council Expenditures		
General Ledger	Item Description	Proposed Budget FY 25/26
511.110	Salary	33,413.00
511.210	FICA	2,557.00
511.550	Advertising	5,500.00
511.320	Audit	26,000.00
511.560	Boards and Commissions	400.00
511.571	Interlachen Town Hall Building	50,000.00
511.580	Codes Enforcement	25,000.00
511.530	Communications Maintenance	40.00
511.340	Comprehensive Plan	2,500.00
511.511	Computer/Printer & Software	3,500.00
511.990	Contingency	500.00
511.330	Contractual Services	4,000.00
511.540	Dues & Memberships	1,500.00
511.590	Elections	500.00
511.240	Insurance/Workers Compensation	100.00
511.331	IT Services	6,000.00
511.310	Legal Expenses	25,000.00
511.490	Mayor's Expenses	500.00
511.510	Office Supplies and Postage	3,000.00
511.400	Travel and Seminars	6,000.00
511.430	Utilities and Telephone	6,000.00
	<b>TOTAL MAYOR/COUNCIL EXPENDITURES</b>	<b>202,010.00</b>

General Fund		
Town Clerk Expenditures		
General Ledger	Item Description	Proposed Budget FY 25/26
512.120	Salary - Regular	125,544.00
512.140	Salary - Overtime	3,434.00
512.210	FICA	10,144.00
512.511	Computers & Software	6,500.00
512.990	Contingency	100.00
512.530	Contractual Services	1,500.00
512.540	Dues & Memberships	250.00
512.220	Employee Additional Benefit (3)	3,600.00
512.230	Employee Health Insurance (3)	30,850.00
512.461	Employee Physical Exam	100.00
512.460	Equipment Maintenance	1,300.00
512.512	Furniture & Equipment	2,000.00
512.450	Insurance Bonds	300.00
512.240	Insurance/Workers Compensation	250.00
512.531	IT Services	6,000.00
512.510	Office Supplies	3,500.00
512.410	Postage	800.00
512.400	Travel and Seminars	1,500.00
512.430	Utilities and Telephone	6,000.00
512.390	Vehicle Maint. & Fuel	2,000.00
	<b>TOTAL TOWN CLERK EXPENDITURES</b>	<b>205,672.00</b>

General Fund		
Police Department Expenditures		
General Ledger	Item Description	Proposed Budget FY 25/26
521.120	Salary - Regular (Includes Holiday Pay)	267,164.00
521.130	Salary - Incentive Pay	2,220.00
521.140	Salary - Overtime	7,176.00
521.210	FICA	21,527.00
521.461	Building Maintenance	3,500.00
521.462	Communications Maintenance	11,000.00
521.460	Computers/Equip/Software	4,500.00
521.990	Contingency	250.00
521.560	Contractual Services	3,000.00
521.220	Employee Additional Benefit (4)	4,800.00
521.230	Employee Health Insurance (4)	62,000.00
521.490	Employee Physical Exam	300.00
521.463	Equipment/Maintenance/Machinery	800.00
521.400	Fuel	20,000.00
521.240	Insurance/Workers Compensation	10,200.00
521.561	IT Services	11,000.00
521.520	Miscellaneous Supplies	500.00
521.530	Officers' Uniforms	1,500.00
521.510	Office Supplies & Postage	1,500.00
521.464	Radar Maintenance	650.00
521.540	Schools & Seminars	300.00
521.550	Ticket Citation Process Fee	50.00
521.430	Utilities and Telephone	5,700.00
521.465	Vehicle Maintenance	15,000.00
521.650	Capital Outlay - Computer & Software	5,000.00
521.661	FDLE JAG Grant FY24/25	22,000.00
521.662	FDLE JAG Grant Essential Equip - Field Technology Upgrade	22,725.00
	<b>TOTAL POLICE DEPARTMENT EXPENDITURES</b>	<b>504,362.00</b>



General Fund Public Works Expenditures		
General Ledger	Item Description	Proposed Budget FY 25/26
541.120	Salary - Regular	289,360.00
541.140	Salary - Overtime	7,596.00
541.210	FICA	23,363.00
541.450	Communications Maintenance	600.00
541.990	Contingency	100.00
541.340	Contractual Services	700.00
541.220	Employee Additional Benefit (7)	8,400.00
541.230	Employee Health Insurance (7)	101,300.00
541.491	Employee Physical Exam	150.00
541.460	Equipment/Maintenance/Machinery	9,000.00
541.400	Fuel	28,000.00
541.240	Insurance/Workers Compensation	30,000.00
541.341	IT Services	700.00
541.410	Office Supplies & Postage	400.00
541.550	Park Maintenance	13,000.00
541.520	Small Tools & Supplies	2,500.00
541.440	Street Lights	66,200.00
541.570	Street Maintenance	50,000.00
541.571	Town Signs	8,000.00
541.580	Tree Maintenance Program (Includes markers)	30,000.00
541.490	Uniforms	3,200.00
541.430	Utilities and Telephone	6,500.00
541.560	Vehicle Maintenance	7,000.00
541.640	Capital Outlay - Machinery & Equipment	5,000.00
541.630	Capital Outlay - Park Improvements	5,000.00
541.390	Building Maintenance	2,000.00
	<b>TOTAL PUBLIC WORKS EXPENDITURES</b>	<b>698,069.00</b>



General Fund Non-Departmental Expenditures		
General Ledger	Item Description	Proposed Budget FY 25/26
519.494	Caboose Repairs	5,000.00
519.491	Christmas Celebration	5,000.00
519.960	Cleanup of Properties	50,000.00
519.962	Special Events	17,300.00
519.959	<b>Estimated Fund Balance Carry Forward</b>	<b>2,960,764.00</b>
519.563	Grant Writing, Advertising, etc.	5,000.00
519.450	Insurance GL/Auto/Property (all depts)	74,500.00
519.824	Interlachen Vol. Fire Dept. St. 4 Donation	10,000.00
519.571	Interest Income - Better Place Plan	50.00
519.310	Lake Water Testing (Lake LaGonda)	1,200.00
519.958	Miscellaneous Expenditures	500.00
519.826	Putnam County Animal Control	10,000.00
519.000	Putnam County Traffic Signal Reimbursement	10,645.00
519.200	Surveys/Title Searches	6,000.00
519.430	Traffic Signals	500.00
519.250	Unemployment Compensation	100.00
519.957	Sales Tax (Rent/Ind. Day)	25.00
519.961	Web Site	5,000.00
519.490	Independence Day Celebration	25,000.00
505.100	Comprehensive Plan Update - (CPTA Grant)	75,000.00
	<b>TOTAL NON-DEPARTMENTAL EXPENDITURES</b>	<b>3,261,584.00</b>

General Fund Capital Project Expenditures		
General Ledger	Item Description	Proposed Budget FY 25/26
539.700	American Rescue Act Plan - Expenditures	423,838.00
539.121	CDBG (23DB-N12)	650,000.00
539.643	CDBG (23DB-N12) - Match Funds	25,000.00
539.625	Discretionary Sales Tax (BPP)	400,000.00
541.700	FDOT SCOP FY27 Long Ave & North St Improv.	478,200.00
539.640	New Vehicles	102,000.00
541.701	FDOT SCOP FY27 S. Francis St Roadway Improv.	1,183,400.00
	<b>TOTAL CAPITAL PROJECT EXPENDITURES</b>	<b>3,262,438.00</b>
<b>GENERAL FUND TOTALS</b>		
	GENERAL FUND TOTAL REVENUES	8,134,135.00
	GENERAL FUND TOTAL EXPENDITURES	8,134,135.00
	ZERO BASED BUDGETING	-

# Water Enterprise Fund



Water Enterprise Fund		
Revenues		
General Ledger	Item Description	Proposed Budget FY25/26
343.330	Backflow Preventer Installation	1,000.00
343.340	Backflow Preventer Maintenance	4,000.00
343.341	Backflow Preventer Repairs	75.00
343.305	Charge For Damage To Meter Lock	50.00
343.310	Cut On Fees	1,200.00
382.500	<b>Estimated Fund Balance Carry Forward</b>	<b>992,450.00</b>
343.360	Hydrant Rental	1,000.00
361.000	Interest Income	6,000.00
361.100	Interest Income - Savings Account	3,600.00
343.380	Late Fees	3,300.00
343.370	Meter Replacement	50.00
360.000	Miscellaneous Revenue	50.00
343.390	New Non-Standard Installations	1,500.00
343.320	New Standard Installations	1,500.00
343.375	Service Fee - Payment Plan	30.00
343.300	Water Sales	280,000.00
343.342	Backflow Preventer Cleanings	25.00
	<b>TOTAL Revenues</b>	<b>1,295,830.00</b>
Water Enterprise Fund		

Expenditures		
General Ledger	Item Description	Proposed Budget FY25/26
533.120	Salary - Maintenance	48,500.00
533.110	Salary - Office Clerk	24,299.00
533.140	Salary - Overtime	3,086.00
533.210	Social Security	5,984.00
533.320	Audit	3,800.00
533.920	Backflow Preventer Installation	500.00
533.970	Backflow Preventer Maintenance	4,000.00
533.971	Backflow Preventer Repairs	100.00
533.310	Class "C" Water Operator	33,534.00
533.464	Communications Maintenance	50.00
533.505	Computer & Software	5,000.00
533.990	Contingency	100.00
533.330	Contractual Services	1,000.00
533.530	Dues & Memberships	500.00
533.220	Employee Additional Benefit (1)	1,200.00
533.230	Employee Health Insurance (1)	13,700.00
533.461	Equipment & Fire Hydrant Maintenance	1,000.00
533.500	<b>Estimated Fund Balance Carry Forward</b>	<b>973,502.00</b>
533.400	Fuel	1,200.00
533.454	Insurance - GL/Auto/Property (NEW Line Item for FY22/23)	6,600.00
533.240	Insurance/Workers Compensation	2,200.00
533.331	IT Services	5,000.00
533.340	Laboratory Services	5,000.00
533.460	Lines & Meters	2,500.00
	<b>Subtotal Expenditures</b>	<b>1,142,355.00</b>

Water Enterprise Fund		
Expenditures		
General Ledger	Item Description	Proposed Budget FY25/26
533.980	FDOT Loan Repayment ( <b>Promissory Note 2008</b> )	19,000.00
533.981	FDOT Loan Repayment ( <b>Promissory Note 2022</b> )	15,500.00
533.525	Maintenance & Equipment	1,000.00
533.560	Miscellaneous Expenditures	50.00
533.590	New Non-Standard Installation	500.00
533.591	New Standard Installation	500.00
533.510	Office Supplies & Postage	2,400.00
533.520	Small Tools & Supplies	3,000.00
533.462	System Maintenance	20,000.00
533.930	Transfer To General Fund - Admin. Costs	8,500.00
533.430	Utilities and Telephone	18,000.00
533.465	Vehicle Maintenance	1,000.00
533.580	Water Refund	25.00
533.463	Wells & Pumps Maintenance	1,000.00
533.680	Capital Outlay - Fire Hydrants Installation	3,000.00
533.630	Capital Outlay - Lines & Meters	10,000.00
533.640	Capital Outlay - Machinery & Equipment	50,000.00
	<b>TOTAL Expenditures</b>	<b>1,295,830.00</b>
	TOTAL WATER ENTERPRISE REVENUE	1,295,830.00
	TOTAL WATER ENTERPRISE EXPENDITURES	1,295,830.00
	ZERO BASED BUDGETING	-



# Cemetery Enterprise Fund

Cemetery Enterprise Fund		
Revenues		
General Ledger	Item Description	Proposed Budget FY 25/26
343.820	Deed Transfer Fee	10.00
<b>369.200</b>	<b>Estimated Fund Balance Carry Forward - Unrestricted</b>	<b>507,393.00</b>
343.810	Inspection Fees	900.00
361.000	Interest Income	2,000.00
343.800	Lot Sales	4,000.00
369.000	Misc Revenue	100.00
	<b>TOTAL Revenues</b>	<b>514,403.00</b>
Cemetery Enterprise Fund		
Expenditures		
General Ledger	Item Description	Proposed Budget FY 25/26
539.120	Salary - Maintenance	923.00
539.110	Salary - Office Clerk	1,013.00
539.140	Salary - Overtime	320.00
539.210	Social Security	174.00
539.440	Audit	200.00
539.463	Communications Maintenance	10.00
539.561	Computers & Software	225.00
539.460	Contractual Services	50.00
539.461	Equipment Maintenance	100.00
<b>539.940</b>	<b>Estimated Fund Balance Carry Forward</b>	<b>508,113.00</b>
539.400	Fuel	100.00
539.450	Insurance - Comp. & General Liability	300.00
539.240	Insurance/Workers Compensation	175.00
539.459	IT Services	250.00
539.562	Machinery & Equipment	150.00
539.560	Miscellaneous Expenditures	25.00
539.510	Office Supplies & Postage	500.00
539.970	Perpetual Care	25.00
539.520	Small Tools & Supplies	200.00
539.550	Uniforms	100.00
539.430	Utilities	1,400.00
539.464	Vehicle Maintenance	50.00
	<b>TOTAL Expenditures</b>	<b>514,403.00</b>
	Zero Based Budgeting	