

**TOWN OF INTERLACHEN
TOWN COUNCIL WORKSHOP MINUTES
FRIDAY, JULY , 2025 - 10:00 A.M.
DICKERMAN BUILDING**

CALL TO ORDER

Chairperson Bakker called the meeting to order at 10:00am and led the Pledge of Allegiance. Mayor Hanes gave the invocation. Attorney George Young and Supervisor of Elections, Charles Overturf were present also.

ROLL CALL

Council Members present were Chairperson Beverly Bakker, Vice-Chairperson, Joni Conner, Carolyn Bennett, and Carolyn Meadows. Mayor Hanes was absent.

COUNCIL CHAIRPERSON: CAROLYN MEADOWS

Chairperson Bakker stated that it is not necessary to use Roberts Rule of Order at workshops, but that she would like to at this workshop to keep the confusion down.

COUNCIL DISCUSSION:

Discussion and Consideration of Setting Budget Public Hearing Dates.

The Tentative Budget Public Hearing was set for 5:05pm, Thursday, September 4, 2025.
The Final Budget Public Hearing was set for 5:05 pm, Thursday, September 18, 2025

Discussion and Consideration of Setting Procedures for Replacement of Council Members.

Attorney Young stated that the Town Charter states that the Council will select a qualified person to fill a vacant council seat but does not have any guidelines for doing so. He stated that sometime in the future the Charter needs to be revised, but in the meantime temporary guidelines need to be in place. Staff will draft a resolution stating such for the August 12, 2025 Council meeting.

The Citizen's Participation Form will be revised for filling a Council Seat and will include the following eligibility requirements: (1) must be over the age of 18, (2) must live within the Town limits, (3) be a registered voter in Putnam County, and (4) a resume must be submitted with the form.

The open Council Seat will be advertised in the Palatka Daily News for three (3) non-consecutive days. Other forms of advertisement will be through the Town's website, posting on the front door of the Town Office and at the Community Center.

The deadline for application submittals will be August 29, 2025, and a council seat will be appointed and sworn in at the end of the September 9, 2025 Town Council meeting.

ADJOURNMENT:

The meeting was adjourned at 11:09 am.