

**TOWN OF INTERLACHEN
EMERGENCY MANAGEMENT LUNCH & LEARN AGENDA
WEDNESDAY, JULY 8, 2026 – 12:00 PM – 1:30 PM
TOWN HALL**

1) CALL TO ORDER

- Welcome
- Introductions
- Lunch

2) MAYOR RICK HANES

A) Opening Remarks

- Purpose of the meeting
- Importance of emergency preparedness

3) ANGIE GLISSON – OFFICE CLERK

A) Department Roles & Responsibilities

- Town emergency responsibilities
- Department coordination

4) STEFFEN TURNIPSEED – CHIEF OF EMERGENCY OPERATIONS & PREPAREDNESS

A) County Emergency Operations Center (EOC)

- EOC operations
- Activation levels
- WebEOC & Zoom briefings
- Participation expectations

5) DANELLE RICH – EMERGENCY MANAGEMENT SPECIALIST & ANGIE GLISSON

A) FEMA Documentation & Debris Management

- Documentation requirements
- Debris management
- FEMA reimbursement

6) ANGIE GLISSON – OFFICE CLERK

A) Damage Assessment

- Pre- and post-event documentation
- Reporting procedures

7) MAYOR RICK HANES

A) Town Emergency Policy

8) QUESTIONS & DISCUSSION

9) ADJOURNMENT

POSTING STATEMENT: *Items on the agenda may be acted on by the Town Council. Persons desiring to appeal council decisions or persons wishing to have a written verbatim transcript of any Town Council meeting or portion thereof shall be responsible for securing at their expense, a "duly certified Court Reporter" who shall be permitted to record Council proceedings through means recognized as capable of producing an accurate record which does not disrupt the Town Council meeting. Agenda items are available for public viewing at the Town Office, at 215 Atlantic Avenue, Interlachen, Florida. For questions, comments or information, call (386)684-3811. **The public has the right to speak on any agenda item during the designated discussion time.***