

**INTERLACHEN TOWN COUNCIL PUBLIC HEARING &
COUNCIL MEETING MINUTES TUESDAY, AUGUST 11, 2026 -6:00PM**

Chairperson Conner called the Public Hearing Meeting to order at 6 p.m. and led the Pledge of Allegiance. Mayor Hanes opened with a prayer.

Council members present were Chairperson Joni Conner, Vice-Chairperson Carolyn Bennett, Beverly Bakker, AnnaRose Larsen, and Carolyn Meadows. Attorney Holmes was present also.

Staff Report Presented by the North Florida Regional Council.

Rezoning Case #2026-1. Application by Oscar David Aviles Zavalza for a Zoning Change From “C-2” to “C-3” for Parcel 16-10-24-4065-0010-0100,

Robert Jordan of the Northeast Florida Regional Council presented the staff report for the rezoning of 213 Putnam Avenue.

Applicant, Oscar David, requested rezoning of the 0.22-acre parcel from Commercial General Light (C2) to Commercial General (C3).

The purpose is to develop a used car sales lot, a permitted use under the C3 district.

Staff analysis found the application compliant with the comprehensive plan and zoning code, noting it would not extend strip commercial areas, and recommended approval.

The applicant was not present and there were no comments from the public.

Council Member Bennett moved to approve the rezoning case 2026-1 change from “C-2” to “C-3” for parcel 16-10-24-4065-0010-0100. Council Member Meadows seconded the motion. The motion passed by a unanimous roll call vote of the Council.

Rezoning Case 2026-1; Application by Oscar David Aviles Zavalza for a Zoning Change From “C-2” to “C-3” for Parcel 16-10-24-4065-0010-0150.

The request was to rezone from “C-2” to “C-3” to develop a service station.

Staff analysis noted that a service station is already a permitted use under existing “C-2” zoning.

The proposed rezoning would constitute spot zoning because the property is isolated from other “C-3” districts, the nearest of which is more than 500 feet away.

Staff found the rezoning unnecessary for the proposed use and it is inconsistent with the zoning pattern. They recommended that the Council deny the request.

Council Member Bakker moved to deny rezoning from “C-2” to “C-3” on case #2026-1 for parcel 16-10-24-4065-0010-0150. Council Member Larsen seconded the motion. The motion passed by a unanimous roll call vote of the Council.

Ordinance 2026-4: Changing the Official Zoning Map for Parcel 16-10-24-4065-0010-0100.

Ordinance 2026-4 was read by title only.

Council Member Meadows moved to approve Ordinance 2026-4. Council Member Bakker seconded the motion. The motion passed by a unanimous roll call vote of the Council.

The Public Hearing closed at 6:19pm.

The Regular Town Council Meeting opened at 6:20pm.

Interim Police Chief, Dominic Piscitell recognized Angie Glisson as the Police Department's "Employee of the Month" for her positive attitude, dedication, and invaluable support to the Police Department. She was given a certificate of appreciation and a gift card.

Discussion and Consideration of Cemetery Rules and Regulations.

The council discussed a proposed policy with restrictions and guidelines for the town cemetery.

Attorney Holmes advised the council to adopt the rules as an ordinance to make them more enforceable.

He noted existing deed restrictions must be respected and will prevail in case of conflict.

It was the consensus of the council to draft an ordinance incorporating the proposed rules.

Discussion and Consideration of Cell Phones for Elected Officials.

The Council discussed issuing town-owned cell phones to elected officials to separate personal communications from Town business to ensure that communication related to Town business are subject to public records requirements. Officials are not required to take one.

Council Member Bakker moved to approve providing cell phones to elected officials. Council Member Bennett seconded the motion. The motion passed by a unanimous voice vote of the council.

Discussion and Consideration of Surplus Bids.

The council reviewed bids for eight surplus items advertised to the public.

Bids for items including computer monitors, a scanner, a smart TV, antique chairs, and a generator were opened. There were no bids on the Hyundai monitor or Netgear router.

Council Member Bennett moved to accept the surplus bids as presented. Council Member Bakker seconded the motion. Motion passed by a unanimous voice vote of the council.

RESOLUTIONS:

Resolution 2026-8: Transfer of Ownership of Police Issued Service Weapons.

By unanimous general consent Resolution 2026-8 was read by title only.

Bakker Moved to approve Resolution 2026-8. Council Member Meadows seconded the motion. The motion passed by a unanimous roll call vote of the Council.

Resolution 2026-9: Transfer of Duties During the Absence of the Interim Police Chief.

By unanimous general consent Resolution 2026-9 was read by title only.

Council Member Bennett moved to approve Resolution 2026-9. Council Member Larsen seconded the motion. The motion passed by a unanimous roll call vote of the council.

ORDINANCES:

2026-3: Charter Questions for Placement on the 2026 Election Ballot.

By unanimous general consent Ordinance 2026-3 read by title only.

Council Member Meadows moved to approve Ordinance 2026-3 on second reading. Council Member Bakker seconded the motion. The motion passed by a unanimous roll call vote of the Council.

Ordinance 2026-5: Golf Cart Regulations.

At staff's request for further review and revisions, the ordinance was tabled.

CONSENT AGENDA:

By unanimous general consent, the Consent Agenda was approved.

COUNCIL COMMENTS:

Council Member Bakker stated that Mrs. Glisson was the employee of the month for all departments.

Council Member Larsen congratulated Mrs. Glisson and commended the Police Department.

MAYOR COMMENTS:

Mayor Hanes stated that the interim Police Chief and Maintenance Supervisor are doing a fantastic job.

DEPARTMENT UPDATES:

Public Works Department: Interim Supervisor Mike Cemer

Interim Supervisor Mike Cemer reported the following new initiatives.

Workers are meeting every Monday to discuss the work to be done that week.

He will be implementing monthly safety meetings and inspection of all equipment.

A proactive road maintenance schedule is being developed to move away from a complaint-based system.

Efforts are underway to improve park safety and maintenance, including a new detailed inspection checklist.

Hoping to purchase new equipment for cleaning up town rights-of-way.

Looking into ways to save money by doing more work in-house with less outsourcing.

Police Department: Interim Chief Piscitello

Chief Piscitello thanked the council for its support, noting positive changes are being implemented rapidly.

He has received positive feedback from the State Attorney's office.

The Interlachen High School principal commended the department's increased effectiveness and presence during first day of school.

He has received positive feedback from the community.

Town Clerk: Joni Payne

Mrs. Payne reported that she, along with Office Clerk, Angie Glisson had attended an insurance summit where AI was a major topic.

She reminded the council of the final budget workshop on August 19, 2026.

The meeting adjourned at 6:58pm.