

**TOWN OF INTERLACHEN
TOWN COUNCIL & PLANNING COMMISSION WORKSHOP MINUTES
MONDAY, MAY 11, 2026 – 6:00 P.M.**

CALL TO ORDER:

Chairperson Conner called the workshop to order at 6:340pm and led the Pledge. Council Member Meadows gave the invocation.

ROLL CALL:

Council members present were Chairperson Joni Conner, Vice-Chairperson, Carolyn Bennett, Beverly Bakker, and Carolyn Meadows. Planning Commission members present were Judi Costanzo, Raymond Baxter, and Leslie Schiappa. Mayor Hanes and Attorney George Young were present also.

COUNCIL CHAIRPERSON – JONI CONNER

Chairperson Conner thanked the Council and Planning Commission for their efforts to complete the LDR's, and turned the meeting over to JBPro Planner, Tara Howell.

COUNCIL AGENDAED DISCUSSION:

Discussion and Consideration of the Town's Land Development Regulations.

Tara Howell also thanked everyone for their work and patience through the planning and editing process. She reiterated that The Land Development Regulations are intended to implement the Comprehensive Plan. The original zoning code was adopted in 1968 and updated in 2012. Since then, community needs have evolved, and many provisions have become outdated, leading to the revisions now under consideration.

Features of the proposed LDR's are:

Chapter 1: Definitions, hearing process, boards and commissions and codes enforcement.

Chapter 2: Applications, criteria, and submittal process. This includes procedures for erection of signs. This chapter also includes whose responsibility it is to approve submitted applications.

Chapter 3: Describes the intent and use of each zoning district. The AE zoning district was removed. A table is provided describing each zoning district and allowed uses. The Special Exception process is explained with step-by-step instructions.

Chapter 4: Provides the development standards for site design, signs, and utilities.

Chapter 5: Provides technical standards that include transportation and resource protection. Concurrency Management Addresses the availability of services.

After editing by staff and submissions from the Council and Planning Commission the following changes were made:

- 1) The definition of boat storage and crematoriums were changed.
- 2) Recreational Vehicle was changed to exclude, boats and boat trailers.
- 3) Recreational Vehicle, Aquatic was added to the definition section.
- 4) The notice of events was increased to three (3) days instead of one (1).

The next step in the process of adopting the new LDR's is that the Planning Commission will meet to recommend that the Town Council approve the LDR's. The Town Council will then have a first and second reading of the ordinance.

Ms. Howell provided information on the American Planning Association and how beneficial it would be for the town clerk to join the association and attend their conferences.

The workshop adjourned at 7:13 pm.