

**TOWN OF INTERLACHEN
TOWN COUNCIL HYBRID MEETING MINUTES
TUESDAY, MAY 11, 2021 - 7:00 P.M.
DICKERMAN BUILDING**

CALL TO ORDER

Chairperson Conner called the meeting to order at 7:00 p.m.

ROLL CALL

Council Members present were Chairperson Joni Conner, Beverly Bakker, Carolyn Bennett, Judi Costanzo and Carolyn Meadows. Mayor Larsen and Attorney George Young were present also.

COUNCIL CHAIRPERSON: JONI CONNER

Chairperson Conner announced that the Caucus for the 2021 election will be at 6:00 pm on Tuesday, July 6, 2021, and Vice-Chairperson Judi Costanzo will chair it.

Vice-Chairperson, Judi Costanzo presented Lisa Suarez an appreciation plaque for her service to Putnam Animal Control.

County Commissioner, Larry Harvey commented on the following: (1) The Independence Day Celebration will be in the evening on July 3, 2021. (2) The County will be placing signs at the Town limits on south and north CR 315 honoring Pvt. 1st Class Robert Henry Jenkins, Jr. (3) The County Commissioners would like to have a joint meeting with the Town Council at 6:00 pm, on July 27, 2021, at C.H. Price Middle School to discuss the interlocal agreement and possible future projects.

COUNCIL DISCUSSION:

Discussion and Consideration of the 2019/2020 Audit Report.

Brendan McKitrik, from James Moore & Company present the 2019/2020 audit report and stated that the Town is in good standing financially.

Council Member Meadow moved to accept the audit report as presented. Council Member Bennett seconded. Motion passed by a unanimous voice vote of the Council.

Discussion and Consideration of Code Enforcement Officer Applicants.

The Clerk advised the Council that five (5) applicants scheduled interviews but only two showed up. Neither applicant had much computer experience and the office staff does not have time to train them.

Attorney Young suggested that the Clerk contact Putnam County to see if they will handle the Town's Codes cases temporarily. The Clerk will do so. The Council will re-assess as to whether this should be a part-time or full-time employment position.

Discussion and Consideration of Codes Enforcement Officer Training.

This item was discussed earlier in the meeting.

Discussion and Consideration of Comprehensive Plan Update.

The Clerk explained North Florida Regional Council is willing to apply for a grant to defray the cost of updating the Town's Comprehensive Plan.

Council Member Costanzo moved to allow North Florida Regional Council to apply for a grant to update the Town's Comprehensive Plan. Council Member Bakker seconded. Motion passed by a unanimous voice vote of the Council.

Discussion and Consideration of Health Insurance Renewal

Council Member Costanzo moved to renew the current Blue Cross Blue Shield Health Insurance. Council Member Bennett seconded. Motion passed by a unanimous voice vote of the Council.

Discussion and Consideration of Setting the 2021/2022 Proposed Millage for Budgetary Purposes.

The Clerk stated that the current milage rate is 8.1760% and the estimated roll back rate is 7.9577%

Council Member Costanzo moved to go with the current milage of 8.1760% and the estimated roll back rate of 7.9577% for budgetary purposes. Council Member Bakker seconded. Motion passed by a unanimous voice vote of the Council.

RESOLUTIONS:

Resolution 2021-2; Personnel Manual.

By unanimous general consent Resolution 2021-2 was read by title only.

Council Member Bakker moved to adopt Resolution 2021-2. Council Member Meadows seconded. Motion passed by a unanimous roll call vote of the Council.

ORDINANCES:

Ordinance 2021-3; Regulation of Town Parks. – 1st Reading

By unanimous general consent Ordinance 2021-3 was read by title only.

Council Member Costanzo moved to adopt Ordinance 2021-3 on first reading. Council Member Bennett seconded. Motion passed by a unanimous roll call vote of the Council.

CONSENT AGENDA:

The consent agenda was approved by unanimous general consent.

DEPARTMENT HEAD COMMENTS:

The Maintenance Supervisor gave an update on the Andree paving and Grassy Lake Water Plant project.

ATTORNEY COMMENTS:

Attorney Young stated that the easement for the College Road Church of Christ is ready to be sent to them for their approval.

ADJOURNMENT:

Meeting adjourned at 7:55 p.m.