

**INTERLACHEN TOWN COUNCIL
PUBLIC HEARING & COUNCIL MEETING MINUTES
TUESDAY, MAY 10, 2022 - 5:30 P.M.
DICKERMAN BUILDING**

CALL TO ORDER

Chairperson Costanzo called the Public Hearing to order at 5:30 p.m.

ROLL CALL

Council Members present were Chairperson Judi Costanzo, Vice-Chairperson Carolyn Bennett, and Beverly Bakker. Joni Conner and Carolyn Meadows were absent. Mayor Larsen and Attorney George Young were present also.

COUNCIL CHAIRPERSON: JUDI COSTANZO

Chairperson Costanzo dispensed with the formalities and turned the meeting over to Robert Jordan from the Northeast Florida Regional Council.

OPEN PUBLIC HEARING

No citizens were present at the public hearing.

COUNCIL DISCUSSION:

Discussion and Consideration of Approval of Submitting the Proposed Comprehensive Plan Changes Recommended by the Evaluation and Appraisal Review Amendments to the Department of Economic Opportunity.

Mr. Jordan stated that the Regional Council received a grant to assist three cities with their Evaluation and Appraisal Review, which must be done every seven years to make sure they are in compliance with any changes in State Statutes. The drafted proposed changes were submitted in February, and they have received responses from four (4) state agencies and there were no comments or objections. The Regional Council recommended the adoption of the proposed changes to the Comprehensive Plan which states that the Town is in compliance with the statutory changes.

Council Member Bennett moved to approve the submittal of the proposed Comprehensive Plan changes as recommended by Northeast Florida Regional Council. Council Member Bakker seconded. Motion passed by a unanimous voice vote of the Council.

Discussion and Consideration of the Planning Commission's Recommendation for Land Use Change Case LU 2022-1.

Council Member Bakker moved to approve Land Use Change Case LU 2022-1. Council Member Bennett seconded. Motion passed by a unanimous voice vote of the Council.

Discussion and Consideration of the Planning Commission's Recommendation for Rezoning Case 2022-1.

Council Member Bakker moved to approve Rezoning Case LU 2022-1. Council Member Bennett seconded. Motion passed by a unanimous voice vote of the Council.

ORDINANCES:

Ordinance 2022-1; Adopting the Evaluation and Appraisal Review amendments to the Comprehensive Plan- 2nd Reading

By unanimous general consent Ordinance 2022-1 was read by title only.

Council Member Bennett moved to adopt Ordinance 2022-1 on second reading. Council Member Bakker seconded. Motion passed by a unanimous roll call vote of the Council.

Ordinance 2022-4; Small Scale Amendment. – 1st Reading

By unanimous general consent Ordinance 2022-4 was read by title only.

Council Member Bennett moved to adopt Ordinance 2022-4 on first reading. Council Member Bakker seconded. Motion passed by a unanimous roll call vote of the Council.

Ordinance 2022-5; Adopting Changes to the Official Zoning Map. – 1st Reading

By unanimous general consent Ordinance 2022-5 was read by title only.

Council Member Bakker moved to adopt Ordinance 2022-5 on first reading. Council Member Bennett seconded. Motion passed by a unanimous roll call vote of the Council.

The public hearing was closed at 5:43p.m.

OPEN COUNCIL MEETING

CALL TO ORDER

Chairperson Costanzo called the regular meeting to order at 6:00 p.m.

ROLL CALL

Council Members present were Chairperson Judi Costanzo, Vice-Chairperson Carolyn Bennett, and Beverly Bakker. Joni Conner and Carolyn Meadows were absent. Mayor Larsen and Attorney George Young were present also.

COUNCIL CHAIRPERSON: JUDI COSTANZO

Comments: Chairperson Costanzo deferred her comments to Council Member Bennett, who announced that she and the Town Clerk attended the St. Johns River Water Management Board meeting. Out of forty-nine (49) Redi-grant applications, only twenty-five (25) were awarded a grant. The Town of Interlachen ranked twenty-three out forty-nine and was awarded a \$500,000.00 grant for a water and paving project.

PROCLAMATIONS:

Mayor Larsen read proclamations designating May as “Safe Boating: and “Historical Preservation” month. Kathy Fisk, from the Coast Guard Auxiliary was present to receive the Boating Safety proclamation.

COUNCIL DISCUSSION:

Discussion and Consideration of West Putnam Pop Warner Park Reservation.

Dalton Ford, from Pop Warner stated that they want to set up food trucks and tents on Boyleston Street as a fund raiser

on June 25, 2022, from 8am-4pm and requested that the street be barricaded off, trash receptacles be provided and that the restrooms be opened. Mr. Ford will provide the Town with a copy of their insurance listing the Town listed as additional insured.

Council Member Bakker moved to approve West Putnam Pop Warner Park Reservation. Council Member Bennett seconded. Motion passed by a unanimous voice vote of the Council

Discussion and Consideration of Historical Society Park Reservation.

Jean Russell, Historical Society Treasurer, requested the use of the caboose and electricity for an ice cream social on May 21, 2022, from 11am—2pm.

Council Member Bennett moved to approve the Historical Society Park Reservation. Council Member Bakker seconded. Motion passed by a unanimous voice vote of the Council

Discussion and Consideration of Approval of the Language Access Plan.

Council Member Bakker moved to approve the Language Access Plan. Council Member Bennett seconded. Motion passed by a unanimous voice vote of the Council

Discussion and Consideration of the Dangerous Structure at 219 Duncan Avenue.

Attorney Young requested that agenda items D, E, & F be discussed together. Attorney Young that at the last meeting the Council directed him to do a nuisance abatement at 111 Caracas Street. He sent a letter to the owner and the container has been removed, therefore there is no need to proceed with the nuisance abatement.

Attorney Young stated that at the last Codes Enforcement meeting he requested that 219 Duncan Avenue be put on the Council agenda because based on what was presented to the Board it is a dangerous structure.

CEF Officer, Mary Ratliff stated that the property may have been sold, but it will still go before the C.E.B on June 7, 2022. If no progress is made it will come back before the Council at the July meeting.

Discussion and Consideration of the Brush Store.

Attorney Young stated that he went to the Brush Store at 101 Commonwealth Avenue it was appalled that owner hasn't secured the building. Possible criminal activity and the possibility of another fire. Owner has not put plywood over any of the entry points and the sagging roof poses a danger to the community.

The Police Chief will try to contact the owner and advise him to board up the building and Attorney Young will send a letter to the owner also. Attorney Young will contact the County and ask them that if they will be satisfied if the building is boarded up.

Discussion and Consideration of 104 Dickens Street Property.

Attorney Young stated that he sent letters to all adjacent property owners that Mr. Durden has put items on their property. All but two (2) have responded and authorized the Town to remove the items. There has been no response from the owner of record. Attorney Young the Council if they wanted to move forward with the nuisance abatement.

Council Member Bakker moved to proceed with foreclosure on the 104 Dickens Street property. Council Member Bennett seconded. Motion passed by a unanimous voice vote of the Council.

Discussion and Consideration of Applying for a Community Development Block Grant.

Council Member Bakker moved to apply for the grant. Council Member Bennett seconded. Motion passed by a unanimous voice vote of the Council.

Discussion and Consideration of Setting a Date for Budget Workshops.

The first budget workshop was set for 2:00pm on June 16, 2022.

RESOLUTIONS:

Resolution 2022-3; Language Access Plan.

By unanimous general consent Resolution 2022-3 was read by title only.

Council Member Bennett moved to adopt Resolution 2022-3. Council Member Bakker seconded. Motion passed by a unanimous roll call vote of the Council.

ORDINANCES:

Ordinance 2022-3; Charter Changes. – 2nd Reading

By unanimous general consent Ordinance 2022-3 was read by title only.

Council Member Bakker moved to adopt Ordinance 2022-3 on second reading. Council Member Bennett seconded. Motion passed by a unanimous roll call vote of the Council.

CONSENT AGENDA:

The consent agenda was approved by unanimous general consent.

COUNCIL COMMENTS:

Council Member Bakker asked the Chief to check on a vehicle that has been on the right-of-way for a month.

Council Member Bennett thanked everyone for attending the meeting.

MAYOR'S COMMENTS:

Mayor Larsen asked the Clerk if she had heard anything about the lights on SR 20 and the cemetery paving.

DEPARTMENT HEAD COMMENTS:

The Clerk stated that the engineer is finalizing the plans for paving the cemetery.

The Chief stated that F.D.O.T. has replaced the speed limit signs on SR 20, and that Officer Hannon has resigned.

ATTORNEY COMMENTS:

Attorney Young had no comments.

ADJOURNMENT:

The meeting adjourned at 7:12pm.